



Curriculum Committee Minutes

January 22, 2019

OPENING

1. Location - Science and Technology Building
2. Call to order - Mandy Guinn called the meeting to order at 12:11 pm
3. Approval of last meeting minutes - Derrick made a motion to approve the minutes and Alicia seconded the motion

ATTENDEES

Colleen Bredahl, Mandy Guinn, Alicia Reed, Derek Schulte, Dennis Lowman, Mark Turner

OLD BUSINESS

Colleen was asked to be Secretary and she accepted.

Mandy discussed the sub-committees and each sub-committees responsibilities. She handed out a document defining the subcommittee duties and who were in each sub-committee. There are at least 2 members assigned to each sub-committee. Each area has a lead and a time-line so the form will move to the next area in a timely fashion.

Mandy explained where the 2019 Curriculum Processed Change Forms were located and how the form worked during the review process.

The January 16th deadline has passed and each form has been assigned a log number. The only exception to this was Brian McGinness from Land Grant because he is still waiting on funding.

Spring meetings will be held the third Thursday of every month at 4 pm in the Science and Tech Building.

The committee will begin course reviews in March.

NEW BUSINESS

Committee will review and possibly approve Change Forms. Once approved the forms will move on to the last stages of the review.

Next meeting will be on February 21, 2019.

ADJOURN

The meeting was adjourned at 5:10 pm